

English translation for information only. Only the German version shall be legally binding.

Data protection

Data protection information of the Deutscher Wetterdienst for the corporate wiki system based on the Confluence software from Atlassian

Last updated: March 2021

The following data protection information gives an overview of the processing of personal data collected at the Deutscher Wetterdienst (DWD) in connection with the DWD's corporate wiki system. It applies to all uses of the DWD wiki, which the DWD computing centre operates based on the Confluence software.

When using the wiki, certain personal data concerning you are processed and stored by us (as the data controller) for the duration necessary for the performance of the agreed purposes and compliance with legal obligations. Please read on to find out what personal data we collect, how we process the data and what your rights are in this context. The DWD is the operator of the DWD wiki system.

According to Article 4(1) of the General Data Protection Regulation (GDPR) (in German: Datenschutzgrundverordnung, DSGVO), 'personal data' are defined as any information relating to an identified or identifiable natural person.

At the DWD, all processing of personal data takes place in accordance with the EU's General Data Protection Regulation (GDPR) and the Federal Data Protection Act (Bundesdatenschutzgesetz, BDSG).

1. Data Controller and Data Protection Officer

The data controller responsible for the processing of your personal data is

Deutscher Wetterdienst
Frankfurter Strasse 135
63067 Offenbach
Germany

E-mail: info@dwd.de
Tel.: +49 (0)69 8062-0
Fax: +49 (0)69 / 8062-4484

If you have any specific questions about the protection of your personal data, please contact our Data Protection Officer at the above address (attn: Datenschutzbeauftragte) or by e-mail to datenschutz@dwd.de.

2. Processing of personal data and purposes of processing

2.1. Visits to the wiki / registration

Use of the wiki is only possible after registering. Once registered, the user can login using the username assigned and a personal password. During login, username, IP address and time

English translation for information only. Only the German version shall be legally binding.

of the login are stored in a special log file. The maximum storage period for these data is 30 days.

In addition, we store the following details in the user database of the wiki:

- Full name of the user
- Username
- Valid e-mail address
- Last login
- Last failed login

A history of logins is not retained.

Furthermore, a so-called audit log records all activities relating to permission changes (adding or deleting of users, access settings for spaces, assignment to groups, etc.). The data retained in the audit log of the wiki are deleted after 6 months. Logging such data serves, among other things, to detect and eliminate failures or cases of misuse and to support users in case of failed logins.

The legal basis for processing these data is Article 6(1)(e) GDPR in conjunction with Section 3 BDSG. The processing is necessary to ensure network and information security.

Login to the wiki gives access to all pages for which permission has been given. The browser you are using on your end device will automatically send further information (such as date and time of access, name and URL of the file requested) to our wiki server.

This also includes the IP address of the requesting end device or, depending on the technology used, a specifically set-up general IP address, which, depending on the policy, is generated through a proxy server. The incoming IP address is automatically deleted after 30 days.

Processing of the IP address is necessary for technical and administrative purposes to ensure service connection and connection stability and guarantee the security, good functioning and trouble-free availability of our wiki.

The legal basis for processing your IP address is Article 6(1)(e) GDPR in conjunction with Section 3 BDSG.

Based on the processing of your IP address and other information in the log file, we will know the user's identity.

Please note that we also use cookies on our web pages. For more detailed information about this please refer to section 4 of this data protection information.

2.2. Contributing to the wiki

If a user contributes articles to the DWD wiki, these contributions are directly assigned to the user's data. This also applies to all changes and comments. Automatic versioning makes the changes visible to all users reading an article. The history of changes remains unchanged and is usually a central element of a wiki.

When a user account is deleted, all user data are deleted (or deactivated) from the user data base. The user's contributions, including the full name of the user, will remain in the wiki.

English translation for information only. Only the German version shall be legally binding.

Users can choose to be informed automatically about changes on certain wiki pages via their e-mail address. Messages with this type of information are not logged in the wiki.

3. Disclosure of personal data to third parties

We only disclose your personal data to third parties if

- you have given us your explicit consent to it (Article 6(1)(a) GDPR);
- this is necessary for the performance of a contract between you and the DWD (Article 6(1)(b) GDPR);
- there exists a legal obligation to disclose your data (Article 6(1)(c) GDPR).

Third parties are permitted to use the data only for the specified purposes.

Personal data are not transferred to a third country (outside the EU) or international organisation.

4. Cookies

4.1. Session cookies and others

We use cookies on the website. Cookies are small files that are automatically generated by your browser and are stored on your end device (laptop, tablet, smartphone, etc.) when you visit our website. Cookies do not cause damage to your end device and do not contain viruses, Trojan horses or other malicious software.

A cookie stores information that arises from the end device used in each specific case. However, this does not mean that, through this, we can directly obtain knowledge of your identity.

We use cookies to make your use of our website more comfortable. For this reason, we use so-called session cookies, which allow us to keep track of which pages you have viewed. These session cookies are deleted automatically when you leave our website.

The personal data that are processed by cookies are necessary for the purposes of the legitimate interests pursued by us or third parties (Article 6(1)(e) GDPR in conjunction with Section 3 BDSG).

Further cookies are used to increase user-friendliness, but they do not contain any personal data.

Most browsers accept cookies automatically, but you can alter the settings of your browser to reject storage of cookies on your computer or to always be notified before a new cookie is issued. If you disable cookies completely, however, you may lose some functionality of our website.

4.2. Special cookie for login

English translation for information only. Only the German version shall be legally binding.

Login is required every time you wish to use the wiki. For higher ease of use, you have the possibility to store your access data permanently in a special cookie which remains stored in your personal profile on your computer ("Remember-me function"). This cookie helps you to log in again automatically when your session has ended. You can choose to activate this function when you log in for the first time and deactivate it again any time you wish when logging out.

5. Web analytics: AWStats

To analyse the use of our website statistically, we use the free web analyser tool AWStats (see section 2.1). The analyses it produces are based on log files created by our servers during visits to our website. This is done without using cookies. Statistical evaluation does not mean that you can be identified as a person or that certain information can be assigned to you. There will be no generation of pseudonym user profiles. The information collected is not brought into relation with other data. As the software is operated on a web server hosted by us ourselves, the data are not transferred to any other servers.

In accordance with Article 6(1)(e) GDPR in conjunction with Section 3 BDSG, we use AWStats in order to develop a demand-oriented layout and to continuously optimise our website.

6. Data subject's rights

The GDPR provides data subjects with a whole range of rights as listed below.

If necessary, you can claim the respect of these rights by writing to the address indicated in section 1. If you have any questions or complaints to make, you may also write to our Data Protection Officer; the contact details can be found in section 1.

6.1. Right to withdraw consent

You have the right to withdraw a consent you have given to us at any time (Article 7(3) GDPR). As a result, we are then no longer permitted to continue processing your personal data in the way for which you had originally given us your consent.

6.2. Right of access

You have the right to request information about what personal data we are processing about you (Article 15 GDPR). In particular, you can request information about the purposes for which your personal data are processed and which categories of personal data are processed; about the categories of recipients to whom your personal data have been or will be disclosed; about the period for which the personal data will be stored; about the existence of a right to request rectification or erasure of your personal data and to request a restriction of the processing or completely object to the processing of your personal data; about the right to lodge a complaint; and about the source of the data where these have not been collected by us.

English translation for information only. Only the German version shall be legally binding.

6.3. Right to rectification

You have the right to obtain rectification of inaccurate personal data and have incomplete personal data completed without undue delay (Article 16 GDPR).

6.4. Right to erasure

You have the right to obtain erasure of the personal data we have stored about you unless the processing is necessary for exercising the right of freedom of expression and information, for compliance with a legal obligation, for reasons of public interest or for the establishment, exercise or defence of legal claims (Article 17 GDPR).

6.5. Right to restriction of processing

You have the right to obtain restriction of the processing of your personal data (Article 18 GDPR) if you contest the accuracy of your personal data; if the processing of the data is unlawful, but you oppose their erasure and if we no longer need the data, but you require them for the establishment, exercise or defence of legal claims; or if you have objected to the processing of personal data (Article 21 GDPR).

6.6. Right to data portability

You have the right to receive the personal data you have provided to us about you in a structured, commonly used and machine-readable format or request their transmission to another controller (Article 20 GDPR).

6.7. Right to lodge a complaint

According to Article 77 GDPR, you have the right to lodge a complaint with a supervisory authority about data processing practised at the DWD.

6.8. Right to object

According to Article 21 GDPR, data subjects have the right to object, on grounds of a particular situation, to any continued processing of their personal data justified by the performance of public tasks or by public and private interests. Exceptions from these rights apply as laid down in Section 36 BDSG.

If you object to such processing, we will no longer process personal data concerning you unless we can provide proof of compelling legitimate grounds for such processing which override interests, rights and freedoms of you or the processing is necessary for the establishment, exercise or defence of legal claims.

If you object to processing of data for direct marketing purposes, we will immediately stop processing personal data concerning you for such purposes. In this case, it is not necessary to provide any explanation of a particular situation. If you wish to exercise your right to object, it will be sufficient to inform us by e-mail to datenschutz@dwd.de.

7. Data security

All data provided by you personally are transmitted in encrypted form using the commonly used Transport Layer Security (TLS) protocol. TLS is a well-proven standard protocol for secure

English translation for information only. Only the German version shall be legally binding.

data exchange, also, for example, for online banking purposes. You can see whether your connection is TLS-secured from the letter “s” attached to http in your browser’s address bar (i.e. https://...) or from the lock symbol in the bottom part of your browser.

Otherwise, we use appropriate technical and organisational measures to protect your data against accidental or intentional manipulation, loss (in whole or in part), destruction or access by unauthorized persons. Our security measures are continuously reviewed and revised in line with the latest technological developments.

8. Status and amendment of this data protection information

This is the currently valid version of the data protection information for the DWD wiki system, last updated in March 2021.

In the course of future enhancements to our wiki system and the content offered through it or in connection with changes in legal or governmental regulations, however, it may become necessary to implement amendments to this data protection information.